

DAVE KANDAL ELEMENTARY SCHOOL CODE OF CONDUCT

We at DAVE KANDAL believe that students are to feel **safe, secure, and welcomed**. Appropriate behaviour is expected. DAVE KANDAL stresses Courtesy, Acceptance, Responsibility and Respect. **Good manners and the use of appropriate, polite language is expected at all times.**

Expectations of Students

The following list of behavioral expectations is not all inclusive, but it does provide some guidelines as to what we expect of our students at Dave Kandal Elementary.

We expect students:

- to wear our Student Dress Code,
- to be courteous, polite and well mannered,
- to complete all homework within the given time and to the best of their ability,
- to walk and move about quietly in the halls,
- to use washrooms appropriately. Loitering and fooling around in the washrooms is unacceptable,
- to play safely, respectfully and appropriately,
- to stay on the school grounds during school hours,
- to eat their lunch at their own desk and clean up after themselves,
- to secure bicycles in appropriate areas. To walk bicycles, skateboards and scooters (helmets mandatory) while on school grounds,
- to remove their hats and hoodies when they enter the school,
- to wear non-marking indoor shoes while in the school,
- to come to school prepared with the necessary materials,
- not to chew gum,
- to follow good personal hygiene practices and bring the proper clothing for Physical Education.

The staff at DAVE KANDAL is committed to providing the highest standard of instruction and to promoting student achievement in a safe, cooperative atmosphere. We recognize that the vast majority of our students share this vision and work hard to maintain these standards.

Discipline/Behaviour

In the classroom, in the halls and at school functions, standards for appropriate behaviour are based on mutual respect and cooperation. Students who display inappropriate behaviour must understand that there will be consequences for their actions.

Our goal is that the discipline process should be a learning situation.

When dealing with misbehaviour the teacher, education assistant, noon hour supervisor, and/or principal, will engage the student in a discussion of the incident with a reference to the school Code of Conduct. Students will be given the opportunity to explain the reason to assume increased personal responsibility and

self-discipline. The severity and frequency, age and maturity of the student are taken into consideration when unacceptable conduct occurs. There will be an increasing set of consequences for continued inappropriate behaviour.

In order for us at DAVE KANDAL to ensure the safety of our students and provide them with an environment that promotes learning we use a progressive discipline model when dealing with students who display unacceptable and/or inappropriate behaviour. For most infractions, the student will be counselled by the teacher. If necessary, the parent will be informed. The following steps outline our discipline model and procedures.

Step One:

Students are informed that their behaviour is inappropriate and unacceptable and that it is to cease immediately.

Step Two:

If the student continues to display unacceptable behaviour, step one is repeated and the discipline is recorded on a **YELLOW SLIP**. Consequences may include detentions, time-out, restitution of damages, and removal of extracurricular privileges.

Step Three:

Should misbehaviour continue, discipline is once again recorded, and the parent is advised of the child's misbehaviour(s). Parental input and support regarding the discipline of the child at this stage is requested. Parents may also be contacted by the Principal (letter or phone) advising them of any further disciplinary action which may be deemed necessary.

Step Four:

Should misbehaviour(s) continue and more severe disciplinary action needs to be taken, the student is sent to the Principal. The Principal will contact parents either by phone and/or letter advising them of the disciplinary action being taken. Parental support is required and encouraged to assist in modifying the child's behaviour to a level that is both appropriate and acceptable. A Parent-Teacher-Principal conference may be requested.

Step Five:

Should student behaviour(s) continue to be a problem, the Principal of the school will seriously consider in-school and/or out of school suspensions.

Parent Concerns

Should you have a concern regarding your child, please see the classroom teachers first. They are in the best position to address your concern. If necessary, an appointment may be made with the Principal. If you feel your concerns are not resolved, please contact an Assistant Superintendent.